

Minutes for UW-ITE-SC Executive meeting – Feb 20, 2013 – 3:00 to 4:30 pm

Attendees: Soroush Salek Moghadam, Reza Norouzi, Tae J. Kwon , Ehsan Bagheri, Amir Zarinbal, Akram Nour, Kevin Yeung, Usamah Shahdah.

- **ITE Parking generation survey**
 - Reza gave an overview of the proposal and what should be done next.
 - 8 volunteers are needed for the traffic survey.
 - Executives will do the data collection and will start it from next Tuesday Feb 26th
 - Survey schedule:
 - Tuesday Feb 26th are Kevin in the morning and Ehsan in the afternoon.
 - Wednesday Feb 27 Morning Reza and afternoon Amir.
 - Tuesday March 5th Morning Usama afternoon Soroush.
 - Wednesday March 6th Morning is Tae and afternoon is Akram.
 - Morning is from 7am to 1pm and afternoon is from 1pm to 7pm
- **Newsletter**
 - Waiting for the PhD highlight and Professor Highlight
 - Reza will do the PhD highlight
 - Akram will ask Prof. Hellinga for a highlight.
 - Ehsan will help Akram and will finalize the newsletter by March 1st.
 - Kevin will take the lead in preparing the 5th Newsletter and Ehsan will him.
- **Academic Events**
 - April 25th Andrew will have presentation.
 - Amir will have one seminar but the date is not decided yet.
 - Amir contact MTO Compass to have a visit sometimes at the end of March. Tae will help Amir to contact them and arrange the visit.
 - Tae suggests having a site visit to the weather station site at the weather network.
 - Professor Hellinga will contact a professor in the electrical dept. maybe to talk about CV.
 - A webinar will be held potentially on next Thursday 28 about Autonomous vehicles.
 - Some options are asking Google map/car or Miovision to have presentations.
- **Social events**
 - Options: Paintball, Snow tubing, Bowling, Ice skating, Swimming.
 - Paintball has been chosen and will be held in March.
 - Akram will figure out the cost of the paintball.
- **Website/Communication**
 - Soroush will send out an email and ask people to update Tae if they have new publications.
 - Recent conferences' deadlines should be updated.
 - Tae will create a new tab in the website "important dates" to put the conferences or other deadline.
 - Awards section should be updated
- **Facebook Page**
 - The page is needed to be promoted via Sara Steward or other ways. Tae will prepare an email and will send to Sara.
- **Funding issues**
 - Available fund: \$1503.50 , Total spending: \$1291.07, Last expenditure: January for \$29.70
 - Soroush have contacted SIMA+ for sponsorship and will contact Hatch.
 - IBI through David and Miovision through Amir can be contacted for sponsorship.
- **Traffic Bowl**

- We need to come up with a team to participate in the competition that will be held in Toronto on coming March.