

Minutes for UW-ITE-SC Executive meeting – Sep 20, 2012 – 4:30 to 6:00 pm

Attendees: Soroush Salek Moghadam, Reza Norouzi, Tae J. Kwon , Ehsan Bagheri, Usama Shahdah, Amir Zarinbal, Akram Nour, Kevin Yeung.

General Issues:

- Soroush will talk about the UW-ITE-SC at the traffic engineering course tutorial session. Kevin will also prepare something about the ITE to present at the class.
- Soroush will let Kevin know about the number of available spots for undergraduate students for the Pearson Airport tour.
- Kevin suggests having a Facebook page for the UW-ITE-SC. In this case we will be able to promote the chapter in a better way specifically to undergraduate students.
- Soroush suggest having a highlight in the newsletter for undergraduate students as well. Kevin can provide one for the next issue (December 2012). The deadline to provide it agreed to be by the end of November.

1- Academic Event

- a. Soroush will prepare a topic to present on October as a seminar
- b. Amir will contact Reza Omrani to see if he can presents something for seminar.
- c. Usama will contact Prof. Perasaud as well to check if he can present.
- d. Amir will send another reminder about the GTA Airport visit.
- e. Amir will contact Gene Chartier to ask if they can present something about what they are doing (i.e. a project) by the end of this term (preferably November).
- f. Soroush suggests having a job fair (half a day event with posters and presentations) for the next term. Amir, Akram, Ehsan, and Kevin (and Soroush, Reza, and Jonathan if there is lack of people) are volunteers to organize the event.

2- Website

- a. Publication updates are received from Professors Hellinga, Haas, and Fu. We are waiting from for updates from Professors Saccomanno, Tighe and Casello.
- b. Another reminder should be sent to professors about the publications that will be uploaded within a week if they want to provide us with a list.
- c. Past executive board should be updated.
- d. Registration date for the airport visit should be corrected.
- e. The Grad house event next week should be announced on the website as well.
- f. News sections should be updated.
- g. New awards will be updated.
- h. Jonathan will send an email to Prof Haas, Saccomanno and Casello about the list of their students.
- i. Jonathan suggests to update recent comprehensive exams (Reza, Yu Jin, Akram), and masters seminars.

3- Funding issue

- a. Balance by August is \$2,654.46
 - b. Renting a bus for the Airport visit will cost around \$500
 - c. The grad house event will cost around \$300
 - d. Usama will apply for the GSEF again (this time through the Transportation group). He will ask GSEF about why our previous applications are rejected. Usama will contact Prof Fu to get an endorsement letter.
- 4- Social Event
- a. Grad house welcome party: Pizza is about \$18 and 5 pizza will be ordered. One drink for everyone (soft drinks up to \$2.20). The whole event will cost around \$300.
 - b. Event Suggestions: paintball, bowling, laser quest. Horseback riding, go karting, Niagara Falls trip, table pool, gathering for dinner at place like st pual's.
- 5- Jonathan will get an update about the recent awards for the next Watmoves.
- 6- Ehsan will prepare the Transportation talk – the deadline is October 5th.