

CATT Newsletter Author's Guidelines

CENTRE FOR ADVANCEMENT OF TRENCHLESS TECHNOLOGIES (CATT)

"Building Sustainable Water and Wastewater Pipelines Infrastructure"



Please email all submissions to:
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www.catt.ca

THE CENTRE FOR ADVANCEMENT OF TRENCHLESS TECHNOLOGIES

(CATT) was established in 1994 to help municipalities address their buried infrastructure challenges with specific reference to trenchless technologies. CATT is a grouping of university, municipal, industrial, business and government agencies committed to the advancement of knowledge, materials, methods and equipment used in trenchless technologies. CATT's goal is to serve its members and the public by addressing the critical issues facing underground infrastructure installation, assessment, repair, renewal and management.

Thank you for your interest in submitting an article for consideration. We welcome manuscripts on any water and wastewater buried infrastructure related issues including: pipelines' planning and design; pipelines' construction and rehabilitation; materials; geotechnical considerations; pipelines' locating, inspection, and condition assessment; asset management; safety, risk assessment and management; sustainability; and research and development.

Feature Articles

We prefer articles around 800 words long. Subject should be treated generically. Avoid self-complimentary wording about your company or technology. Also, your company name or product name should not be mentioned more than once per paragraph. Trademarks/names should only be noted once.

Photographs and Graphics

Sending good quality photos with your article will increase the likelihood of publication. Clearly identify each photo by using a descriptive file name and provide captions for all the submitted photos. Also, please ensure that CATT is granted copyrights to use all photos and artwork submitted for the newsletter and our Website - this is your responsibility.

For high quality reproduction, we need high-resolution (300 dpi) files of photos. Tables and drawings should be sent as 1200 dpi bit map files. Although we have high-speed internet, files may be zipped (PC) or stuffed (Mac) in order to keep the file size as small as possible when e-mailing. **DO NOT SEND GRAPHS, PICTURES OR TABLES EMBEDDED IN YOUR WORD DOCUMENT, AS THE RESOLUTION IS TOO LOW FOR US TO USE.**

How and where to send your article: E-mail the text of your article in a word file. E-mail all photos and other graphics as separate attachments in TIFF, JPEG or EPS format. Please email your article and photo files to maseviar@uwaterloo.ca. If you are sending files larger than 10 megabytes, please contact CATT at 519-888-4770 or e-mail maseviar@uwaterloo.ca

Tip: Please use descriptive file names. This helps us work with your article and photos.

Poor file name examples - "CATT article.doc", "Photo one.jpg"

Good file name examples - "Case study by ZZZ Inc. on City of Waterloo Waterworks. doc", "City of Waterloo waterworks. jpg"

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Terms and Conditions

- CATT reserves the right to edit and/or decline to publish all submissions.
- CATT does not send back typeset articles for author review/approval.
- Only send us the final/approved draft of your article.
- Please advise if your article has been, or will be, published in any other magazine within a four month period of submitting it to CATT.
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